



District-Wide Services



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DISTRICT-WIDE SERVICES

The district-wide budget includes the cost of programs that are not appropriately categorized elsewhere in the budget. The employee benefits budget includes the Board of Education's costs for health benefits, workers' compensation, unemployment compensation, early retirement incentive, life and disability insurance, retirement benefits, tuition reimbursement, sick bank, Social Security and Medicare matching and related professional technical services. The district has not received information from CIRMA for Workers' Compensation insurance. Therefore, this budget includes an allowance of 2.5% of payroll for these expenses for an increase of \$5,400 over expected. However, the district has not received its renewal rates from the Connecticut Municipal Employee Retirement System (MERS), therefore, we are assuming the existing contribution rate of 11.38% of salary along with \$130 per member per quarter fee. The FY 2017 budget for the contribution for health benefits into the Internal Services Fund represents approximately 13.5% of the entire budget request. Due to a healthy fund balance within the Internal Services Fund this has allowed the district not to budget for an insurance stabilization as those funds currently sit in the Internal Services Fund balance. In addition we have elected to fund the OPEB contribution through our Internal Services Fund balance. The details for this calculation can be found in the Internal Services Fund section of this budget document. Unemployment is based on 4 maximum claims for 26 weeks and Tuition Reimbursement is remaining flat. The district will allocate \$75,000 in FY 2017 based on the union contracts. However, the actual cost depends on the number of staff members that attend school and seek reimbursement. In addition, payroll taxes and life/disability insurances will increase based on projected salaries.

The district contract with First Student for the fleet of buses that serve our in-district students has an annual increase of 2.7%. This is an increase of \$29,023. The district operates its own transportation program for students with special needs. We have two Type II buses and four SUVs that are driven by employees of the district. There is a decrease of \$2,321 in the fuel account.

The third category of expenditures in this budget includes salary savings from employee turnover (-\$98,466), negotiations allowance for two years for our non-certified staff (\$342,685), salary increases for non-represented employees (\$54,250) and liability insurance (\$87,597). The turnover savings reflected in this budget include three unknown retirements. There are no funds allocated to the staffing allowance budget for FY 2017. Should a position be required based on enrollment, the district would request a supplemental appropriation from the Town if there are no funds available within the Board's budget for reallocation. The Board of Education determines salary increases for non-affiliated staff members at the end of each fiscal year, and any salary adjustments are determined after a review of performance. An amount of \$54,250 has been budgeted to fund estimated increments for the following individuals: Superintendent of Schools, Assistant Superintendent of Schools, Director of Finance and Operations, Director of Human Resources, Director of Facilities, Director of Digital Learning and Innovation, and Technology, Transportation/Energy Coordinator, Nursing Supervisor, central office Administrative Assistants, Finance Coordinator, Accounts Payable/Receivable Coordinator, Payroll Coordinator, Staff Accountant, Coordinator of Innovative Technology, Board Certified Behavioral Analysts, Network Administrator and our Student Administration Data Specialist.

**DISTRICT WIDE STAFFING
STAFFING**

<u>2015-2016 Actual</u>		<u>2016-2017 Projected</u>	
<u>Staff</u>	<u>Program</u>	<u>Staff</u>	<u>Change</u>
NON-CERTIFIED STAFF			
Copy-Mail Center Staffing			
1.51	Media Processing Clerks	1.31	-0.20
<u>1.51</u>		<u>1.31</u>	<u>-0.20</u>
Transportation Staffing			
0.50	Transportation Coordinator	0.50	0.00
1.05	Drivers	1.05	0.00
<u>1.55</u>		<u>1.55</u>	<u>0.00</u>
3.06	TOTAL STAFF	2.86	-0.20

DISTRICT-WIDE SERVICES
Weston Public Schools, Weston, CT

	2013 Expended	2014 Expended	2015 Expended	2016 Budget	2016 Expected	2017 Request	Differ. To Budget	Differ. To Expected	% Increase from Budget
PUPIL TRANSPORTATION									
Coordinator & Drivers Sal.*	\$ 202,307	\$ 217,834	\$ 220,906	\$ 221,200	\$ 221,848	\$ 233,075	\$ 11,875	11,227	5.4%
Contract In-Town	\$ 1,096,367	\$ 1,137,704	\$ 1,170,832	\$ 1,205,552	\$ 1,205,552	\$ 1,234,575	\$ 29,023	29,023	2.4%
Contract Out-of-Town	\$ 77,703	\$ 49,795	\$ 38,343	\$ 41,227	\$ 41,227	\$ 46,551	\$ 5,324	5,324	12.9%
Insurance	\$ 7,991	\$ 8,164	\$ 8,410	\$ 8,704	\$ 8,704	\$ 8,901	\$ 197	197	2.3%
Management Services	\$ -	\$ 1,920	\$ 635	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0	0.0%
Operating Expenses	\$ 18,433	\$ 22,614	\$ 30,950	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0	0.0%
Fuel	\$ 151,381	\$ 160,495	\$ 139,571	\$ 131,171	\$ 131,171	\$ 128,850	\$ (2,321)	-2,321	-1.8%
Vehicles	\$ 25,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0.0%
Revenues	\$ (18,900)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0.0%
TOTAL BUDGET	\$ 1,560,575	\$ 1,598,525	\$ 1,609,648	\$ 1,634,354	\$ 1,635,002	\$ 1,678,451	\$ 43,449	\$ 43,449	2.7%
% Over FY 2016 Budget	2.70%			% Over FY 2016 Expected			2.66%		
EMPLOYEE BENEFITS									
Health Insurance	\$ 6,466,224	\$ 6,333,779	\$ 6,837,247	\$ 6,991,965	\$ 6,991,965	\$ 6,680,571	\$ (311,394)	\$ (311,394)	-4.5%
Social Security	\$ 495,068	\$ 475,452	\$ 494,897	\$ 507,618	\$ 507,618	\$ 523,722	\$ 16,105	\$ 16,105	3.2%
Medicare	\$ 389,773	\$ 392,883	\$ 403,700	\$ 436,781	\$ 435,422	\$ 457,158	\$ 20,377	\$ 21,736	4.7%
Workers Compensation	\$ 159,037	\$ 174,032	\$ 213,591	\$ 225,438	\$ 216,020	\$ 221,420	\$ (4,018)	\$ 5,400	-1.8%
Unemployment Compensation	\$ 88,349	\$ 52,394	\$ 36,484	\$ 68,000	\$ 68,000	\$ 69,160	\$ 1,160	\$ 1,160	1.7%
Early Retirement Incentive	\$ 4,758	\$ 4,758	\$ 4,758	\$ 4,759	\$ 4,759	\$ -	\$ (4,759)	\$ (4,759)	-100.0%
Pension Contributions	\$ 797,674	\$ 821,091	\$ 852,931	\$ 834,052	\$ 834,052	\$ 861,604	\$ 27,552	\$ 27,552	3.3%
Tuition Reimbursement	\$ 50,772	\$ 56,078	\$ 64,994	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	0.0%
Life Insurance	\$ 79,554	\$ 79,817	\$ 91,386	\$ 88,495	\$ 88,495	\$ 91,150	\$ 2,655	\$ 2,655	3.0%
Disability Insurance	\$ 14,286	\$ 17,263	\$ 13,077	\$ 18,086	\$ 18,086	\$ 18,629	\$ 543	\$ 543	3.0%
Sick Bank	\$ 25,798	\$ 44,787	\$ 30,513	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	\$ -	0.0%
GASB 43/45	\$ 250,000	\$ 250,000	\$ 250,000	\$ 209,000	\$ 209,000	\$ -	\$ (209,000)	\$ (209,000)	-100.0%
Management Services	\$ 2,793	\$ 3,225	\$ (13,013)	\$ 7,500	\$ 6,895	\$ 7,500	\$ -	\$ 605	0.0%
TOTAL BUDGET	\$ 8,824,087	\$ 8,705,539	\$ 9,280,565	\$ 9,511,694	\$ 9,500,312	\$ 9,050,914	\$ (460,780)	\$ (449,398)	-4.8%
% Over FY 2016 Budget				% Over FY 2016 Expected					
DOCUMENT REPRODUCTION-DISTRIBUTION CENTER									
Media Processing Clerks	\$ 59,026	\$ 59,429	\$ 59,704	\$ 61,113	61,857	62,400	\$ 1,287	543	2.1%
Rental of Equipment	\$ 130,553	\$ 127,323	\$ 130,328	\$ 127,767	127,767	119,312	\$ (8,455)	-8,455	-6.6%
Postage	\$ 20,101	\$ 15,210	\$ 11,413	\$ 18,070	18,070	16,250	\$ (1,820)	-1,820	-10.1%
Materials	\$ 9,035	\$ 26,409	\$ 14,427	\$ 14,162	14,162	14,162	0	0	0.0%
TOTAL BUDGET	\$ 218,715	\$ 228,371	\$ 215,872	\$ 221,112	\$ 221,856	\$ 212,124	\$ (8,988)	\$ (9,732)	-4.1%
% Over FY 2016 Budget				% Over FY 2016 Expected					
OTHER									
Turnover Savings	\$ -	\$ -	\$ -	\$ (193,600)	\$ -	\$ (98,466)	\$ 95,134	\$ (98,466)	-49.1%
Degree Changes	\$ -	\$ -	\$ -	\$ 63,520	\$ 16,542	\$ 63,520	\$ -	\$ 46,978	0.0%
Contingency Staffing	\$ -	\$ -	\$ -	\$ 68,600	\$ -	\$ -	\$ (68,600)	\$ -	-100.0%
Negotiations Allowance	\$ -	\$ -	\$ -	\$ 143,750	\$ 143,750	\$ 342,685	\$ 198,935	\$ 198,935	138.4%
Non-Represented Allocation	\$ -	\$ -	\$ -	\$ 49,500	\$ 625	\$ 54,250	\$ 4,750	\$ 53,625	9.6%
Liability Insurance	\$ 89,343	\$ 90,077	\$ 87,644	\$ 85,433	\$ 85,433	\$ 87,597	\$ 2,164	\$ 2,164	2.5%
TOTAL BUDGET	\$ 89,343	\$ 90,077	\$ 87,644	\$ 217,203	\$ 246,350	\$ 449,586	\$ 232,383	\$ 203,236	107.0%
TOTAL DISTRICT-WIDE	\$ 10,692,720	\$ 10,622,531	\$ 11,193,729	\$ 11,584,363	\$ 11,603,520	\$ 11,391,075	\$ (193,287)	\$ (212,444)	-1.7%

*Note: Transportation Coordinator is an unaffiliated employee. His salary increase is voted on by the BOE in June. Therefore the salary increase this employee may receive is budgeted in the District Wide budget under non-represented allocation.

DISTRICT-WIDE SERVICES
Weston Public Schools, Weston, CT

Key Budget Facts

How did we calculate the budget?

<i>Pupil Transportation:</i>	<u># Buses Trips</u>	<u>Hours Per</u>	<u>School Days</u>	<u>FY 2017 Daily</u>	<u>Extended</u>
Regular Transportation - Type I Vehicles Contracted					
Daily Service	20		180	\$344.77	1,241,172
Kindergarten Buses	9		10	\$40.01	3,601
Late Buses	2		144	\$40.01	11,523
Prepayment Discount (1.75%)					-21,721
				Total Regular Transportation	1,234,575
Special Transportation - Contracted					
In-Town Summer	1		19	\$ 344.77	6,551
Allowance for Reimbursement per Agreements			8	\$ 5,000.00	40,000
				Total Contracted Special Education Transportation	46,551
Salaries					
Special Transportation - Self-Operated					
Type II Vehicles (mostly in-town service)					
Full Day Service (In-house fleet)	2	6	180	\$24.00	51,840
Summer	2	4	19	\$24.00	3,648
SUVs (mostly out-of-town service)					
Self Operated - School Year					
Vehicle S1	1	3.5	180	\$24.00	15,120
Vehicle S2	1	4.25	195	\$24.00	19,890
Vehicle S3 & S4	1	0.5	180	\$24.00	2,160
Vehicle S3 & S4	1	4.25	195	\$24.00	19,890
Vehicle S3 & S4	1	2.25	180	\$24.00	9,720
Mid-Day Runs	3	1	160	\$24.00	11,520
Self Operated - Summer					
Vehicle S1	2	4	19	\$24.00	3,648
Vehicle S2	1	3.5	30	\$24.00	2,520
Vehicle S2	1	4.25	25	\$24.00	2,550
Vehicle S3	1	4.25	25	\$24.00	2,550
Transportation Coordinator					46,340
Substitute Drivers & Additional Runs					41,679
				Total Self-Operated Fleet Salaries	233,075
Other Expenses					
Vehicle Insurance					8,901
Fuel (approx 36,000 gallons of diesel fuel at \$2.60 and 15,000 unleaded fuel at \$2.35)					128,850
Management Services					1,500
Operating Expenses (Repairs, Inspections, Training & Registration)					25,000
				Total Other Expenses	164,251
				Total Pupil Transportation Budget	1,678,451