



# Hurlbutt Elementary School



Ms. Laura Kaddis, Principal  
Ms. Kim Kus, Assistant Principal

9 School Road  
Weston, CT 06883

Telephone: 203-291-1444  
Fax: 203-291-1452

## HURLBUTT ELEMENTARY SCHOOL

Weston students begin their journey of learning at Hurlbutt Elementary School, home to 429 students in the Early Learning Center, kindergarten, first and second grades. As part of the Weston Public School community – and through the combined efforts of administration, staff and parents - Hurlbutt is committed to creating a learning environment where every child can pursue and achieve personal excellence.

Hurlbutt's prek-2 enrollment for 2018-19 school year is projected at 417 students reflecting a decrease of twelve students. Hurlbutt's teachers and support staff are committed to working together to create a safe and caring environment that supports student achievement and success.

**Staffing:** With a projected enrollment of 114 students, kindergarten will have six sections with an average class size of 19.0. The projected first grade of 125 students will be organized in seven sections with an average class size of 17.9. Second grade, with a projected 155 students, will have seven sections with an average class size of 22.1. This configuration reflects the Board of Education's class size guidelines.<sup>1</sup> Should kindergarten exceed enrollment guidelines (121 students), a request would be made to the Board of Education to approve a seventh section of kindergarten.<sup>2</sup>

**Teaching and Learning:** Our intervention support program will continue to include a 0.6 FTE math teacher and 2.0 full time reading teachers. Educational research continues to emphasize early intervention and its positive long term effect on reading ability and achievement.

The small increase in lunchroom and playground monitor support is requested to ensure adequate safety and supervision for our young students. Our very young children require a high level of supervision. Particularly, in kindergarten and first grade, we are still building independence and our young children are still learning how to interact with and navigate the physical school environment. The three kindergarten para educators provide academic support to our kindergarten classes during reading, writing or math as well as lunch and recess supervision. With this model, each kindergarten class will receive approximately 1.75 hours of in class support from a para educator. It should be noted that while the para educators are listed as three people, the para educators are part time.

Our team leaders are part of our school leadership team. They support teaching and learning by coordinating and leading weekly grade level team meetings and common planning time. Collaboration within and among grade levels is a vital component of our school mission. They ensure that each teacher understands the curriculum and instructional strategies that lead to student success. These meetings are a critical component in our planning. Team leaders also take on coordinating and planning of grade level events such as field trips and enrichment programs.

**Digital Learning, Technology and the Learning Resource Center (LRC):** Digital learning and technology is embedded in purposeful, supportive ways, providing students with multiple learning opportunities and pathways to success. The LRC budget supports classroom instruction by providing a high quality circulating collection and a wide range of resources to our students. The requested amount reflects one shelf-ready book per student for our preschool through grade two students.

---

<sup>1</sup> Class Size Guidelines – K-1 – Up to 20 Students; 2-5—20-24 Students

<sup>2</sup> As noted elsewhere in the Proposed Budget, we would have to seek a special allocation for this funding, if we are not able to cover it from other WPS budget line items.

HURLBUTT ELEMENTARY SCHOOL  
ENROLLMENT AND STAFFING

2017-2018 Actual				2018-2019 Projected					
Enroll- ment	# of Classes	Average Class Size	Staff	Program	Enroll- ment	# of Classes	Average Class Size	Staff	Change
<b>CERTIFIED STAFF</b>									
<b>Classroom Teachers</b>									
113	7	16.1	7.00	Kindergarten	114	6	19.0	6.00	-1.00
142	8	17.8	8.00	Grade 1	125	7	17.9	7.00	-1.00
147	7	21.0	7.00	Grade 2	155	7	22.1	7.00	0.00
402	22		22.00	<b>Total Classroom Teachers</b>	394	20		20.00	-2.00
<b>Special Subject Classroom Teachers</b>									
			0.69	Art				0.63	-0.06
			1.39	Health & Physical Education				1.26	-0.13
			1.00	Music				0.85	-0.15
			0.50	Computer Instruction				0.50	0.00
			0.62	World Language				0.58	-0.04
<b>Academic Support</b>									
			0.60	Math Specialist				0.60	0.00
			2.00	Reading Specialist				2.00	0.00
<b>School-wide</b>									
			0.50	Library Media Specialist				1.00	0.50
			0.50	Library Learning Commons Specialist				0.25	-0.25
			7.80	<b>Total Special Subjects, Academic Support &amp; School -Wide</b>				7.67	-0.13
<b>Administration</b>									
			1.00	Principal				1.00	0.00
			1.00	Assistant Principal				1.00	0.00
			<b>31.80</b>	<b>TOTAL CERTIFIED STAFF</b>				<b>29.67</b>	<b>-2.13</b>
<b>NON-CERTIFIED STAFF</b>									
<b>Clerical</b>									
			1.00	Principal's Secretary				1.00	0.00
			0.83	School Secretary				0.83	0.00
<b>Paraprofessionals</b>									
			6.50	Instructional - Kind. 3.0, Read 1.0, Math 1.0 & Sci. .5				5.50	-1.00
			1.00	Library				1.00	0.00
			1.05	Lunchroom/Playground Monitors				1.60	0.55
			<b>10.38</b>	<b>TOTAL NON-CERT. STAFF</b>				<b>9.93</b>	<b>-0.45</b>
			<b>42.18</b>	<b>TOTAL STAFF SCHOOL'S COST CENTER</b>				<b>39.60</b>	<b>-2.58</b>