

Weston Public Schools
 Board of Education Special Meeting
 Weston Middle School Library Resource Center
 June 19, 2017

Attendance:

Ellen Uzenoff, Chairperson	Dr. William McKersie, Superintendent
Denise Harvey, Vice Chairperson, <i>Absent</i>	Dr. Kenneth Craw, Assistant Superintendent of Curriculum and Instruction
Elise Major, Secretary/Treasurer	Mr. Lewis Brey, Director of Human Resources and Internal Counsel
Gina Albert, <i>Absent</i>	Dr. Craig Tunks, Director of Digital Learning and Innovation
Jacqueline Blechinger	Ms. Lois Pernice, Director of Pupil Personnel Services
Dan McNeill	Mr. Richard Rudl, Director of Finance and Operations
Sara Spaulding	

I. CALL TO ORDER, VERIFICATION OF QUORUM
 Ellen Uzenoff, Board Chairperson

II. EXECUTIVE SESSION

1. Matters Pertaining to Personnel

A. Discussion of Salary Increase for the District Medical Advisor

B. Discussion of Salary Increases for:

- **Transportation/Energy Coordinator;**
- **Nursing Supervisor;**
- **Confidential Administrative Assistant for the Superintendent;**
- **Administrative Assistant for the Assistant Superintendent of Schools;**
- **Administrative Assistant for the Director of Pupil Personnel Services;**
- **Confidential Administrative Assistant for the Director of Human Resources;**
- **Administrative Assistant for the Director of Digital Learning and Innovation;**
- **Confidential Administrative Assistant for the Directors of Finance and Operations, and Facilities;**
- **Payroll and Benefits Coordinator;**
- **Accounts Payable/Accounts Receivable;**
- **High School Bookkeeper;**
- **Athletic Trainer (2);**
- **Coordinator of Innovation Technology and Strategic Services;**

- **Systems Administrator;**
- **District Data Coordinator;**
- **Finance Coordinator;**
- **Board Certified Behavioral Analyst;**
- **Behavioral Specialist;**
- **Vocational Therapist;**
- **Unaffiliated Bus Aides (4); and**
- **Unaffiliated Special Education Drivers (3)**

C. Discussion of Salary and Contract Term for 2017-2018 Unaffiliated Central Office Administrators

- **Assistant Superintendent of Curriculum and Instruction**
- **Director of Human Resources**
- **Director of Digital Learning and Innovation**
- **Director of School Facilities and Security**
- **Director of Finance and Operations**

III. RESUME PUBLIC SESSION, PLEDGE OF ALLEGIANCE

IV. RECOGNITION

1. Connecticut Association of Schools Scholar Leadership Award

Mr. Dan Doak, Weston Middle School Principal, introduced Weston Middle School students Janak Sekaran and Colleen Moore, who have been awarded Scholar Leadership Awards by the Connecticut Association of Schools.

Motion: Moved that the Weston Board of Education recognizes Weston Middle School students Janak Sekaran and Colleen Moore for being chosen to receive the Connecticut Association of Schools Scholar Leadership Award. Motion by Ms. Major, second by Mrs. Blechinger; all in favor. (6-0)

2. Dr. McKersie will present the 2017 CIAC Class M State Champions in Boys Tennis and Class S State Champions in Girls Tennis

Motion: Moved that the Weston Board of Education recognizes the 2017 CIAC Class M State Champions in Boys Tennis and Class S Girls Tennis. Motion by Ms. Edgar, second by Ms. Major; all in favor. (6-0)

V. PUBLIC COMMENT

VI. PRINCIPAL'S REPORTS

Hurlbutt Elementary School

Mrs. Laura Kaddis, Principal of HES, spoke about the family fun night that was held in celebration of the school year. The students read the One School, One Book "The Trouble with Chickens" and kicked off the summer reading program. Over \$500 was raised for the Westport Police K-9 Unit. The Memorial Day Fair was held by both HES and WIS, in conjunction with the PTO. A few of the HES end-of-year concerts were

able to be held in the courtyard. For the first time, field day was held on one day for all grades.

Weston Intermediate School

Mrs. Pattie Falber, Principal of WIS, praised the students and teachers that participated in band, orchestra and chorus concerts. The third grade AIM unit was focused on endangered animals. Grade five's field day was held at Sherwood Island, while grades three and four were held at WIS. The parents of grade four students hosted a reception for the grade five students moving up to Weston Middle School.

Weston Middle School

Mr. Dan Doak, Principal of WMS, spoke about the Project Challenge fair held in the LLC and the Districtwide Art Jam!, which celebrated visual arts. Weston Warrior Day was held with the entire faculty and student body participating. The eighth grade held their class trip in Philadelphia.

Weston High School

Mrs. Lisa Deorio, Principal of WHS, mentioned the awards ceremony that took place during the first week of June. Finals for all high school students have concluded and graduation will be held on June 20. The Drug and Alcohol Task Force, co-chaired by Lisa and Dan Doak had their first meeting on June 14. The task force will be working over the summer, reviewing the results of the student survey results. A new program will be held in August for rising freshman. Aspiring Scholars Academy will cover math, science, social studies and English.

VII. NEW BUSINESS

1. Retirements

Motion: Moved that the Weston Board of Education notes the retirement of Linda Lazar, .5 FTE Computer Teacher effective June 14, 2017. Motion by Ms. Major, second by Ms. Spaulding; all in favor. (6-0)

2. Resignation

Motion: Moved that the Weston Board of Education notes the resignation of: Darcy Ronan, 0.6 Curriculum Instructional Leader for Science and Technology, effective June 30, 2017. Motion by Ms. Major, second by Ms. Spaulding; all in favor. (6-0)

3. Appointment of District Medical Advisor for 2017-2018

4. Discussion and approval of salary increases for

- **District Medical Advisor;**
- **Transportation/Energy Coordinator;**
- **Nursing Supervisor;**
- **Confidential Administrative Assistant for the Superintendent;**
- **Administrative Assistant for the Assistant Superintendent of Schools;**
- **Assistant for the Director of Pupil Personnel Services;**

- **Confidential Administrative Assistant for the Director of Human Resources;**
- **Administrative Assistant for the Director of Digital Learning and Innovation;**
- **Confidential Administrative Assistant for the Directors of Finance and Operations, and Facilities;**
- **Payroll and Benefits Coordinator;**
- **Accounts Payable/Accounts Receivable;**
- **High School Bookkeeper;**
- **Athletic Trainer (2);**
- **Coordinator of Innovation Technology and Strategic Services;**
- **Systems Administrator;**
- **District Data Coordinator;**
- **Finance Coordinator;**
- **Board Certified Behavioral Analyst;**
- **Behavioral Specialist;**
- **Vocational Therapist;**
- **Unaffiliated Bus Aides (4); and**
- **Unaffiliated Special Education Drivers (3)**

Motion: Moved that the Weston Board of Education approves a 2% general wage increase for fiscal year 2018 for the following positions:

- *District Medical Advisor;*
- *Transportation/Energy Coordinator;*
- *Nursing Supervisor;*
- *Confidential Administrative Assistant for the Superintendent;*
- *Administrative Assistant for the Assistant Superintendent of Schools;*
- *Assistant for the Director of Pupil Personnel Services;*
- *Confidential Administrative Assistant for the Director of Human Resources;*
- *Administrative Assistant for the Director of Digital Learning and Innovation;*
- *Confidential Administrative Assistant for the Directors of Finance and Operations, and Facilities;*
- *Payroll and Benefits Coordinator;*
- *Accounts Payable/Accounts Receivable;*
- *High School Bookkeeper;*
- *Athletic Trainer (2);*
- *Coordinator of Innovation Technology and Strategic Services;*
- *Systems Administrator;*
- *District Data Coordinator;*
- *Finance Coordinator;*
- *Board Certified Behavioral Analyst;*
- *Behavioral Specialist;*
- *Vocational Therapist;*
- *Unaffiliated Bus Aides (4); and*
- *Unaffiliated Special Education Drivers (3).*

Motion by Ms. Harvey, second by Ms. Spaulding; all in favor. (6-0)

Motion: Moved that the Weston Board of Education re-appoints Dr. Laura Marks as the District Medical Advisor for the period July 1, 2017 – June 30, 2018, and establishes a 2% increase. Motion by Ms. Harvey, second by Mrs. Blechinger; all in favor. (6-0)

5. Discussion and Vote on Salary and Contract Term for 2017-2018 for Unaffiliated Central Office Administrators

A. Assistant Superintendent of Curriculum and Instruction Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Dr. Kenneth Crow (the Assistant Superintendent of Curriculum and Instruction) for a new period of three years, July 1, 2017 through June 30, 2020; (2) establishes a base salary of \$193,526 representing a 2.25% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Assistant Superintendent of Curriculum and Instruction incorporating these changes. Motion by Ms. Harvey, second by Ms. Spaulding; all in favor. (6-0)

B. Director of Finance and Operations Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Mr. Richard Rudl (the Director of Finance and Operations) for a new period of three years, July 1, 2017 through June 30, 2020; (2) establishes a base salary of 177,302 representing a 2.25% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Finance and Operations incorporating these changes. Motion by Ms. Harvey, second by Mrs. Blechinger; all in favor. (6-0)

C. Director of Human Resources Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Mr. Lewis Brey (the Director of Human Resources) for a period of three years, July 1, 2017 through June 30, 2020; (2) establishes a base salary of \$170,323 representing a 2.25% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Human Resources incorporating these changes. Motion by Ms. Harvey, second by Mr. McNeill; all in favor. (6-0)

D. Director of Digital Learning and Innovation Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract of Mr. Craig Tunks (the Director of Digital Learning and Innovation) for a period of three years, July 1, 2017 through June 30, 2020; (2) establishes a base salary of \$171,565 representing a 2.25% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Technology incorporating these changes. Motion by Ms. Harvey, second by Ms. Major; all in favor. (6-0)

E. Director of School Facilities Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Mr. Joseph Olenik (the Director of School Facilities) for a period of three years, July 1, 2017 through June 30, 2020; (2) establishes a base salary of \$141,006 representing a 2.25% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of School Facilities incorporating these changes. Motion by Ms. Harvey, second by Mrs. Blechinger; all in favor. (6-0)

6. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Lewis Brey, Director of Human Resources and Internal Counsel, provided a first reading of Weston Board of Education proposed Policy 6147, Curricular Exemptions.

7. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Lewis Brey, Director of Human Resources and Internal Counsel, provided a first reading of Weston Board of Education proposed Policy 4112.8, Nepotism.

8. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Lewis Brey, Director of Human Resources and Internal Counsel, provided a first reading of Weston Board of Education proposed Policy 4218.3, Duties (Non-Certified).

9. Special Education Budget Adjustments 2016-2017

Ms. Lois Pernice, Director of Pupil Personnel Services, updated the Board of Education on necessary changes to the Special Education budget 2016-2017.

Motion: Moved that the Weston Board of Education authorizes the Superintendent to transfer funds up to \$115,000 from available accounts to cover new Special Education expenses for FY2017. The Superintendent will provide a report on the transfers at the July 17, 2017 Board of Education meeting. Motion by Ms. Harvey, second by Ms. Major; all in favor. (6-0)

10. Eleventh FY 2017 Financial Update and Approval of Transfers

Mr. Rudl, Director of Finance and Operations, provided a monthly financial update. Transfers were presented for approval totaling \$157,198, five of which were in excess of \$5,000.

Motion: Moved that the Weston Board of Education approves the transfers as presented by Mr. Rudl in the eleventh FY 2017 financial update. Motion by Ms. Major, second by Mrs. Blechinger; all in favor. (6-0)

11. Discussion and Vote on Food Service Renewal

Mr. Rudl, Director of Finance and Operations, reviewed the proposed contract with Chartwells for the 2017-2018 fiscal year.

Motion: Moved that the Weston Board of Education awards the Food Service Contract for the fiscal year 2017-2018, commencing on July 1, 2017, to Chartwells, a member of the Compass Group and authorizes the Superintendent to execute and deliver such

contract, in form and substance, satisfactory to the Superintendent and Internal Counsel. Motion by Ms. Harvey, second by Mrs. Blechinger; all in favor. (6-0)

12. Discussion and Vote on 2017-2018 Tuition Rates

Mr. Rudl reviewed the tuition rates for the 2017-2018 school year.

Motion: Moved that the Weston Board of Education approves the 2017-2018 tuition rates. Motion by Mrs. Blechinger, second by Ms. Major; all in favor. (5-0)

13. Discussion and Vote on Changes to Energy Charges for Facilities Use

Mr. Rudl, Director of Finance and Operations, discussed the proposed 2.05% increase to energy charges for facilities use.

Motion: Moved that the Weston Board of Education approves the hourly energy rate for FY 2018. Motion by Mrs. Blechinger, second by Ms. Spaulding; all in favor. (5-0)

14. Discussion and Vote on New Weston High School Course

Dr. Kenneth Craw, Assistant Superintendent, and Mrs. Lisa Deorio, discussed the Honors Multivariable Calculus course that has been reviewed by the Curriculum Committee.

Motion: Moved that the Weston Board of Education approves the Honors Multivariable Calculus course as presented by Dr. Craw. Motion by Ms. Major, second by Ms. Spaulding; all in favor. (5-0)

15. Adoption of Resources

Dr. Craw, Assistant Superintendent, discussed the resources that have been reviewed for French 2, 3, 4, and 4H at Weston High School by the Curriculum Committee and are recommended for approval by the Board of Education.

Motion: Moved that the Weston Board of Education adopts the following resources:

- *Weston High School grades 9-12: "Echo Junior A1" by Girardet & Pecheur;*
- *Weston High School grades 9-12: "Echo Junior A2" by Girardet & Pecheur;*
- *Weston High School grades 9-12: "Echo A1" by Girardet & Pecheur; and*
- *Weston High School grades 9-12: "Echo A2" by Girardet & Pecheur.*

Motion by Ms. Major, second by Ms. Spaulding; all in favor. (5-0)

VIII. OLD BUSINESS

1. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Lewis Brey, Director of Human Resources and Internal Counsel, provided a second reading of Weston Board of Education proposed Policy 5141.45, Child Sexual Abuse and Assault.

Motion: Moved that the Weston Board of Education approves proposed Policy 5141.45, Child Sexual Abuse and Assault. Motion by Ms. Major, second by Ms. Blechinger; all in favor. (6-0)

2. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Lewis Brey, Director of Human Resources and Internal Counsel, provided a second reading of Weston Board of Education proposed Policy and Administrative Regulation 1257, External Defibrillators.

Motion: Moved that the Weston Board of Education approves proposed Policy and Administrative Regulation 1257, External Defibrillators. Motion by Ms. Major, second by Ms. Spaulding; all in favor. (6-0)

3. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Lewis Brey, Director of Human Resources and Internal Counsel, provided a second reading of Weston Board of Education proposed Policy 4253, Vacation Holidays.

Motion: Moved that the Weston Board of Education approves proposed Policy 4253, Vacation Holidays. Motion by Ms. Major, second by Ms. Spaulding; all in favor. (6-0)

4. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Lewis Brey, Director of Human Resources and Internal Counsel, provided a second reading of Weston Board of Education proposed Administrative Regulation 1411, Questioning and Arrests by Law Enforcement.

Motion: Moved that the Weston Board of Education approves proposed Administrative Regulation 1411, Questioning and Arrests by Law Enforcement. Motion by Ms. Harvey, second by Ms. Spaulding; all in favor. (6-0)

IX. SUPERINTENDENT'S REPORT

1. District Update

Dr. McKersie thanked the administration and four principals for all the work accomplished this year. His end-of-year essay highlights the voice of four teachers. He mentioned how impressed he was with the kindergarten orientation that took place at HES. The District is completing all year-end evaluations of teachers and assistants, and will be working over the summer on the drug and alcohol initiative, the four district goals, and working with administrators on priorities and brainstorming with WEF and the PTO. In August, we look forward to the Board Retreat and Leadership Retreat.

X. COMMITTEE REPORTS

1. Communications Committee – Sara Spaulding

2. Curriculum Committee – Denise Harvey, more important items coming

3. Facilities Committee – Elise Major

Met with the Beautification Committee regarding the bollards and a plan will be forthcoming. Additional information on knee wall study will be provided at a later date.

4. Finance Committee – Denise Harvey

5. Policy Committee – Daniel McNeill

6. Negotiations Committee – Ellen Uzenoff

Currently in the midst of AFSCME negotiations and will begin WTA negotiations in summer

7. CES – Elise Major

8. C A B E – Daniel McNeill

9. Weston Education Foundation – Sara Spaulding

None of the Committees had anything to add to the written minutes that were already provided to the Board.

XI. NEXT SCHEDULED MEETINGS OF THE BOARD OF EDUCATION

1. July 17, 2017 AT 7:30 P.M.

2. Dr. McKersie will review pending agenda items for the next meeting.

3. Chromebook training will be held on July 12 and C A B E-Meeting software training will be provided ahead of the BOE meeting on July 17.

4. Ken and Lewis will provide an informational update in general terms as to how we handle District evaluations and how we approach disciplinary matters.

XII. ADJOURNMENT

*Motion: Motion to adjourn by Ms. Blechinger, second by Ms. Spaulding; all in favor. (6-0)
Meeting adjourned at 9:16 p.m.*

Minutes prepared by Meredith Herman, Board of Education Clerk.

Chairman

Secretary

Approved by the Board of Education July 17, 2017.