

Weston Public Schools  
 Board of Education Meeting  
 Central Office Conference Room  
 August 17, 2015

**Attendance:**

Philip Schaefer, Chairperson	Dr. Colleen Palmer, Superintendent
Ellen Uzenoff, Vice Chairperson	Dr. Kenneth Craw, Assistant Superintendent
Dana Levin, Secretary/Treasurer	Lewis Brey, Director of Human Resources
Nina Daniel	Richard Rudl, Director of Finance & Operations
Denise Harvey	
Elise Major	<i>Absent: Sara Spaulding</i>

**I. CALL TO ORDER, VERIFICATION OF QUORUM  
 Philip Schaefer, Chairperson**

**II. EXECUTIVE SESSION**

- 1. Discussion of the evaluation by the administration relative to the negotiation of a prospective public supply contract for cleaning services with Shamrock of New England**

**III. PLEDGE OF ALLEGIANCE**

Dr. Palmer expressed her concern for Jeanette Navin and her family and hopes for their safe return.

Mr. Schaefer announced that this meeting will be the last for Ms. Daniel as a member of the Board of Education, and that she will be formally recognized at the September meeting.

**IV. RECOGNITION – No report**

**V. APPROVAL OF MINUTES**

The Board will vote to approve the minutes from June 29 at its next monthly meeting due to a lack of quorum for the motion.

The Board voted to approve the minutes from July 28. Ms. Harvey was absent.

*Motion: Moved that the Weston Board of Education approves the minutes of the July 28, 2015, Special Meeting and Executive Session. Motion by Mrs. Levin, second by Ms. Major, 5 in favor – Mr. Schaefer, Mrs. Uzenoff, Mrs. Levin, Ms. Major, Ms. Daniel; 1 abstained – Ms. Harvey. (5-0-1)*

**VI. PUBLIC COMMENT – no report**

## VII. NEW BUSINESS

### 1. Resignation

*Motion: Moved that the Weston Board of Education notes the resignation of Jeff Horton, 1.0 FTE Weston High School English Teacher, effective June 30, 2015. Motion by Mrs. Uzenoff, second by Ms. Major, all in favor. (6-0)*

Dr. Palmer announced that she has accepted the letter of resignation from Dr. Marotto indicating his retirement from his position as Weston High School Assistant Principal, acknowledged his years of service, and wished him well.

Mr. Schaefer requested the amendment of the agenda to include the addition of two items:

- Under New Business – the appointment of an assistant principal to fill the vacancy at the high school, and
- Under Old Business – a second reading of Administrative Regulation 3323, Soliciting Prices (Bids and Quotations).

*Motion: Moved that the Weston Board of Education adds a new agenda item under New Business, which is for the appointment of a new assistant principal at Weston High School, and adds a new agenda item under Old Business, which is a second reading of Administrative Regulations 3323 A and B, Soliciting Prices (Bids and Quotations). Motion by Ms. Harvey, second by Ms. Levin. (6-0)*

### 2. Appointment of Weston High School Assistant Principal

*Motion: Moved that the Weston Board of Education appoints Juli Givoni as the Assistant Principal for Weston High School at a date of mutual agreement. Motion by Ms. Daniel, second by Ms. Major, all in favor. (6-0)*

Dr. Palmer welcomed Ms. Givoni to Weston Public Schools and highlighted her stellar background. Ms. Givoni began interviewing as a candidate for Assistant Principal with the departure of Mr. Doak and was one of the two finalists for the position.

### 3. FY 2015 Year-End Financial Report

Mr. Rudl, Director of Finance and Operations, reviewed the Year-End Financial Report, and presented six journal entries to the operating budget from the IDEA grant for Special Education totaling \$176,454 and an additional 25 transfers to reconcile and balance out all accounts, totaling \$30,703. Fiscal year-end balance was \$3,003. The Internal Services Fund remains with a healthy balance. Discussion by the Board followed.

*Motion: Moved that the Weston Board of Education approves the final financial report and transfers presented by Mr. Rudl and reflected in the tenth financial*

*report for FY 2015, which is for the fiscal year ending June 30, 2015. Motion by Ms. Harvey, second by Ms. Major, all in favor (6-0)*

**4. First FY 2016 Financial Update and Approval of Transfers**

Mr. Rudl, Director of Finance and Operations, provided a monthly financial update. There were four transfers presented for approval, in the areas of technology (a reclassification), student liability insurance, increased association membership fee for the high school library, and a membership in a facilities leadership organization.

*Motion: Moved that the Weston Board of Education approves the transfers as presented by Mr. Rudl in the first FY 2016 financial update. Motion by Mrs. Uzenoff, second by Mrs. Levin, all in favor. (6-0)*

**VIII. EXECUTIVE SESSION**

**1. Matters Pertaining to Security**

*Motion: Motion to enter into executive session by Ms. Major, second by Ms. Daniel, all in favor. (6-0)*

The following individuals were invited into executive session: Police Commissioners Beth Gralnick, William Brady, and Jess DiPasquale; Dr. Colleen Palmer, Superintendent of Schools; Dr. Kenneth Craw, Assistant Superintendent; Richard Rudl, Director of Finance and Operations; Dr. Craig Tunks, Director of Digital Learning and Innovation; Lewis Brey, Director of Human Resources and Internal Counsel; and Lois Pernice, Director of Pupil Personnel Services.

**IX. RESUME PUBLIC SESSION**

**5. Discussion and Possible Vote on School Resource Officer Program Agreement**

Dr. Palmer, Superintendent of Schools, discussed collaborative work to craft the proposed agreement between the Weston Police Department and Weston Public Schools for the School Resource Officer Program. She thanked the Board, Police Commission, and Weston Police Department for their hard work in supporting campus safety. Mrs. Levin also thanked Ms. Harvey, who was on the Committee; Ms. Daniel who attended site visits; and Dr. Marotto, who gathered data and arranged the site visits.

*Motion: Moved that the Weston Board of Education approves the agreement between the Weston Police Department and Weston Public Schools for the School Resource Officer Program as presented to the Board of Education by the Weston Police Commission in Executive Session with the addition of the phrase "other administrators" after the word "principals" in the first bullet point under the section entitled "Duties of the School Resource Officer," and authorizes the Board Chair and Superintendent to sign an agreement on its behalf. Motion by Ms. Harvey, second by Ms. Daniel, all in favor. (6-0)*

**X. OLD BUSINESS**

**1. Weston Board of Education Policies, Regulations, and Bylaws**

The Board voted to approve Administrative Regulations 3323A and B, Soliciting Prices (Bids and Quotations).

*Motion: Moved that the Weston Board of Education approves Administrative Regulations 3323 A and B, Soliciting Prices (Bids and Quotations). Motion by Mrs. Levin, second by Ms. Major, all in favor. (6-0)*

**XI. SUPERINTENDENT'S REPORT**

**1. Next Regular Board Meeting is Monday, September 21, 2015, at 7:30 p.m.**

**2. District Update**

Dr. Palmer, Superintendent of Schools, welcomed 11 new teachers to the Weston district and asked Mr. Brey to highlight the draft of the new teacher brochure. Mr. Brey explained the rigorous process that goes into the process of hiring a teacher, and listed the areas in the district in which new teachers were hired for the 2015-16 school year. Dr. Palmer also provided an update on summer renovations and repairs to instructional space and other facilities/grounds areas. Discussion by the Board and Superintendent followed on district enrollment and the addition of a section for kindergarten.

**XII. COMMITTEE REPORTS**

**1. Communications Committee**

There was nothing to report.

**2. Curriculum Committee**

There was nothing to report.

**3. Finance Committee**

Per Mr. Schaefer, in addition to what was discussed previously in the agenda, an update on the Shamrock and Zenon plant contracts was discussed at the August 12 meeting. The next meeting is scheduled for September 10.

**4. Facilities Committee**

Mrs. Uzenoff highlighted the high school courtyard renovations.

**5. Policy Committee**

There was nothing to report.

**6. Negotiations Committee**

Per Ms. Harvey, negotiations continue with AFCSME.

**7. CES**

There was nothing to report.

**8. CAFE**

There was nothing to report.

**9. Weston Education Foundation**

There was nothing to report.

**XIII. ADJOURNMENT**

*Motion: Motion to adjourn by Mrs. Uzenoff, second by Ms. Daniel, all in favor.  
(6-0) Meeting adjourned at 9:22 p.m.*

Minutes prepared by Jennifer Markov, Board of Education Clerk.

DRAFT