

Weston Public Schools
 Board of Education Meeting
 Weston Middle School Library Resource Center
 August 18, 2014

Attendance:

Philip Schaefer, Chairperson	Dr. Colleen Palmer, Superintendent
Ellen Uzenoff, Vice Chairperson	Dr. Kenneth Craw, Assistant Superintendent
Dana Levin, Secretary/Treasurer	Dr. Jo-Ann Keating, Director of Finance & Ops.
Nina Daniel	Lewis Brey, Director of Human Resources
Elise Major	
Sara Spaulding	Absent: Denise Harvey

I. CALL TO ORDER, VERIFICATION OF QUORUM
Philip Schaefer, Chairperson

II. PLEDGE OF ALLEGIANCE

III. RECOGNITION – No report

IV. APPROVAL OF MINUTES

The Board voted to approve the minutes from July 16. Ms. Harvey was absent.

Motion: Moved that the Weston Board of Education approves the minutes of the July 16, 2014 Board of Education Retreat. Motion by Ms. Daniel, second by Mrs. Levin, all in favor. (6-0)

The Board voted to approve the minutes from July 21. Ms. Harvey and Mrs. Spaulding were absent.

Motion: Moved that the Weston Board of Education approves the minutes of the July 21, 2014 Regular and Executive Sessions. Motion by Ms. Daniel, second by Mrs. Levin, five (5) in favor – Mr. Schaefer, Mrs. Uzenoff, Mrs. Levin, Ms. Daniel, and Ms. Major; one (1) abstained – Ms. Spaulding. (5-0-1)

V. PUBLIC COMMENT – No report

VI. NEW BUSINESS

1. Resignations

Motion: Moved that the Weston Board of Education notes the resignation of Kelly Toscano, 1.0 FTE Weston Intermediate School Teacher, effective July 16, 2014, and Lindsay Fuchs Mazza, 1.0 French Teacher at Weston Middle School, effective August 1, 2014. Motion by Mrs. Levin, second by Ms. Major, all in favor. (6-0)

2. Approval of NEEM Contract

Dr. Keating, Director of Finance and Operations, discussed the NEEM energy conservation project, which is through CL&P, for Weston High School and Hurlbutt Elementary School.

Two options for Hurlbutt will be presented to CL&P. There will be a net zero cost associated with the project due to rebates and energy savings. Discussion by the Board followed.

Motion: Moved that the Weston Board of Education authorizes the Superintendent to execute the NEEM program contract at Hurlbutt Elementary School and Weston High School. Motion by Ms. Daniel, second by Mrs. Levin, all in favor. (6-0)

3. Update on School Facilities

Dr. Palmer, Superintendent of Schools, and Mr. Olenik, Director of School Facilities, provided an update on summer facilities projects which include:

- windows, doors and HVAC renovations at Weston High School;
- Weston High School turf replacement;
- lights installation and sound system upgrades at the Weston High School stadium;
- replacement of doors at Weston Middle School;
- replacement of the North House roof at Hurlbutt Elementary School;
- building of a cement block wall to separate the Weston Senior Center from Hurlbutt Elementary School;
- installation of a new swing set at Hurlbutt Elementary School;
- installation of a dehumidifier for the Weston Middle School pool and redesign of ductwork;
- tree pruning, weeding, and stonework cleaning in the Weston High School courtyard;
- repaving of the East House parking lot at Hurlbutt Elementary School;
- installation of acoustic lay-in ceiling tiles in the Weston Intermediate School ensemble room;
- integration of a new PA/clock system at Weston Middle School;
- relining of the tank at the Zenon plant; and
- replacement of the telephone system and generator power.

Discussion by the Board followed. Dr. Palmer and members of the Board recognized the district facilities team for their hard work.

4. Financial Update

Dr. Keating, Director of Finance and Operations, provided a financial update. While numbers are still being finalized, approximately \$45,000 will be left in the Special Education appropriation and \$70,000 will remain in the operating budget, which will be returned to the turn. Claims in the internal services fund have been higher than projected for FY 2014 and the beginning of FY 2015, and it will be monitored very closely, with any concerns brought forward to the board monthly. Workers comp is also greater than anticipated.

VII. SUPERINTENDENT'S REPORT

1. Next Regular Board Meeting Monday, September 15, 2014, at 7:30 p.m.

2. Update on the Opening of the 2014-15 School Year

Dr. Palmer, Superintendent of Schools, reviewed enrollment, which is trending at 5 greater students than projected. She added that an eighth section of kindergarten was added by using the budgeted contingency teacher once enrollment reached 140 students. Dr. Palmer announced that Commissioner of Education, Stefen Pryor has opted not to seek a second term in his position at the end of this calendar year. More

information will likely be available at tomorrow's back-to-school meeting. Dr. Palmer also announced that our waivers for the teacher and administrator evaluation plans were approved by the State Department of Education. The new district and Town VOIP phone system was discussed, including the improved 911 system, and thanked Erik Haakonsen and the technology staff for their work on this project. Lastly, Lewis Brey, Director of Human Resources, announced the new certified staff for the 2014-2015 school year.

VIII. COMMITTEE REPORTS

1. Communications Committee

Ms. Daniel discussed the following topics from the August 14 Communications Committee meeting: a January realtors' open house, a November 6 insert for *The Weston Forum*, and district marketing. The next Committee meeting is scheduled for September 11.

2. Curriculum Committee

Nothing to report. The next Committee meeting is scheduled for September 10.

3. Finance Committee

Mrs. Uzenoff discussed the following topics from the August 13 Finance Committee meeting: a possible employee assistance program, a possible increase to user fees for high school athletes, and a district credit card. The next Committee meeting is scheduled for September 4.

4. Facilities Committee

Per Mrs. Uzenoff, in addition to what was discussed previously on the agenda, the Facilities Committee also discussed a possible increase to athletics user fees. The next Committee meeting is scheduled for September 3.

5. Policy Committee

Nothing to report.

6. Negotiations Committee

Nothing to report.

7. CES

Nothing to report.

8. CABE

Nothing to report.

9. Weston Education Foundation

Nothing to report.

IX. ADJOURNMENT

*Motion: Motion to adjourn by Mrs. Uzenoff, second by Ms. Major, all in favor.
(6-0) Meeting adjourned at 8:31 p.m.*

Minutes prepared by Jennifer Markov, Board of Education Clerk.

Minutes reviewed/approved by Dr. Colleen Palmer, Superintendent.