

Weston Public Schools  
 Board of Education Special Meeting  
 Central Office Conference Room  
 July 28, 2015

**Attendance:**

Philip Schaefer, Chairperson	Dr. Colleen Palmer, Superintendent
Ellen Uzenoff, Vice Chairperson	Dr. Kenneth Craw, Assistant Superintendent
Dana Levin, Secretary/Treasurer	Richard Rudl, Director of Finance & Operations
Nina Daniel	
Elise Major	<i>Absent: Denise Harvey</i>
Sara Spaulding	Lewis Brey, Director of Human Resources

**I. CALL TO ORDER, VERIFICATION OF QUORUM**  
**Philip Schaefer, Chairperson**

**II. EXECUTIVE SESSION**

1. Interview and Discussion of Finalist(s) for Weston High School Assistant Principal
2. Discussion of Superintendent of Schools' Contract

**III. RESUME PUBLIC SESSION, PLEDGE OF ALLEGIANCE**

**IV. RECOGNITION – No report**

**V. APPROVAL OF MINUTES**

The Board voted to approve the minutes from June 15.

*Motion: Moved that the Weston Board of Education approves the minutes of the June 15, 2015, Regular Meeting and Executive Session. Motion by Mrs. Levin, second by Ms. Daniel, all in favor. (6-0)*

The Board voted to approve the minutes from June 18. Ms. Harvey and Ms. Major were absent.

*Motion: Moved that the Weston Board of Education approves the minutes of the June 18, 2015, Special Meeting and Executive Session. Motion by Mrs. Uzenoff; second by Mrs. Levin; 5 in favor: Mr. Schaefer, Mrs. Uzenoff, Mrs. Levin, Ms. Daniel, and Ms. Spaulding; 1 abstained: Ms. Major. (5-0-1)*

The Board will vote to approve the minutes from June 29 at its next monthly meeting due to a lack of quorum for the motion.

The Board voted to approve the minutes from July 10. Mrs. Levin and Ms. Harvey were absent.

*Motion: Moved that the Weston Board of Education approves the minutes of the July 10, 2015, Special Meeting. Motion by Mrs. Uzenoff; second by Ms. Spaulding; 5 in favor: Mr. Schaefer, Mrs. Uzenoff, Ms. Daniel, Ms. Major, and Ms. Spaulding; 1 abstained: Mrs. Levin. (5-0-1)*

**VI. PUBLIC COMMENT – No report**

**VII. NEW BUSINESS**

**1. Resignation**

*Motion: Moved that the Weston Board of Education notes the resignation of Brad Holderbach, 1.0 FTE Weston High School Social Studies Teacher, effective June 30, 2015. Motion by Ms. Major, second by Mrs. Uzenoff, all in favor. (6-0)*

**2. Appointment of Weston High School Assistant Principal**

Dr. Palmer, Superintendent of Schools, presented Matthew Filip as the finalist for Weston High School Assistant Principal. The hiring process included three rounds of interviews with participation from teachers, parents, administrators, and members of the Board of Education.

*Motion: Moved that the Weston Board of Education appoints Matthew Filip as Assistant Principal of Weston High School on a date of mutual agreement. Motion by Mrs. Levin, second by Ms. Major, all in favor. (6-0)*

**3. Discussion and Vote on Corrected Salary for FY 2016 for Director of School Facilities**

Dr. Palmer explained that, although the percentage for the salary increase of Joseph Olenik was correct in the June 15 motion, the base salary was miscalculated and a new motion was necessary.

*Motion: Moved that the Weston Board of Education approves the corrected salary increase of 2.25%, which will provide a base salary of \$125,767, for Mr. Joseph Olenik (the Director of School Facilities) for FY 2016. Motion by Mrs. Uzenoff, second by Ms. Major, all in favor. (6-0)*

**4. Discussion and Vote on Superintendent of Schools' Contract**

The Board members individually thanked Dr. Palmer for her innovations to the district and contributions to the Town, and expressed their sentiments on her continued strong leadership and professionalism. Dr. Palmer expressed her appreciation of the ongoing support of the Board and articulated her passion and commitment to Weston Public Schools.

*Moved that the Weston Board of Education approves: (1) the contract term of Dr. Colleen Palmer, Superintendent of Schools, for a new period of three years, July 1, 2015 through June 30, 2018; (2) establishes a base salary of \$251,853*

*representing a 2.25% increase and provides an additional contribution of \$6,500 to the Superintendent's 403b retirement account, and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Superintendent incorporating these changes. The total compensation for 2015-16 of salary and 403b contribution will be \$266,853, and this contract represents acknowledgement of both Superintendent Palmer's outstanding service to our district and continuity of her executive leadership as she begins her fifth year as Weston Public Schools' Superintendent. Motion by Ms. Spaulding, second by Mrs. Levin, all in favor. (6-0)*

**VIII. OLD BUSINESS – No report**

**IX. SUPERINTENDENT'S REPORT**

**1. Next Regular Board Meeting is Monday, August 17, 2015, at 7:30 p.m.**

**2. District Update**

Dr. Palmer, Superintendent of Schools, thanked Dr. Craw, Assistant Superintendent, and Dr. Tunks, Director of Digital Learning and Innovation, for their work in the creation of the STEM innovation room at the middle school and invited members of the Board to tour the space after the meeting. Dr. Palmer announced that school begins on August 24 with rerouting of buses due to detours caused by bridge work in town. She added that there are a few minor staff openings left, kindergarten enrollment continues to be monitored as the district is on the cusp of needing an additional teacher, and this is the last year before moving to the mandatory regionalized calendar.

**X. COMMITTEE REPORTS – No report**

**XI. ADJOURNMENT**

*Motion: Motion to adjourn by Mrs. Levin, second by Ms. Major, all in favor. (6-0)  
Meeting adjourned at 8:18 p.m.*

Minutes prepared by Jennifer Markov, Board of Education Clerk.