

Attendance:

Ellen Uzenoff, Chairperson	Sara Spaulding
Philip Schaefer, Vice Chairperson	Dr. Colleen Palmer, Superintendent
Elise Major, Secretary/Treasurer	Dr. Kenneth Craw, Assistant Superintendent
Jacqueline Blechinger	Richard Rudl, Director of Finance & Operations
Denise Harvey	Lewis Brey, Director of Human Resources
Daniel McNeill	

III. RESUME PUBLIC SESSION, PLEDGE OF ALLEGIANCE

IV. RECOGNITION

1. CABE Student Leadership Award

Mr. Dan Doak, Weston Middle School Principal, introduced Weston High School student Zoe Toner, who has been awarded a Student Leadership Award by the Connecticut Association of Boards of Education.

V. APPROVAL OF MINUTES

1. The Board voted to approve the minutes from May 5 and May 16.

Mrs. Blechinger was absent from the May 16 meeting.

Motion: Moved that the Weston Board of Education approves the minutes of the May 5, 2016, and May 16, 2016, Regular and Executive Sessions. Motion by Ms. Major, second by Ms. Spaulding, all in favor. (7-0). Mrs. Blechinger abstained from approval of May 16 meeting minutes, 6 in favor. (6-0-1)

VI. PUBLIC COMMENT – No report

VII. NEW BUSINESS

1. Discussion on Mitigation Strategies to Reduce Board of Education Operating and/or Capital Expenditures for FY 2017 as a Result of the Reduction of Funds Through the State of Connecticut Educational Cost Sharing Grant to the Town of Weston

Mrs. Uzenoff, Board Chair, provided background on the need to mitigate the budget and where the Board is currently in the process. Discussion by the Board followed on timing, strategy, process, and specific proposed reductions. A revised proposal was requested in the morning, based on tonight’s discourse. The discussion will continue

at Thursday's Board of Finance meeting, and all Board members were invited to attend.

Mrs. Uzenoff, Board Chair, thanked Dr. Palmer for her years of service and reminded the community about her farewell reception on Wednesday in the Weston High School Library. Board members expressed their sentiments and spoke to Dr. Palmer's accomplishments during her tenure at Weston Public Schools and expressed their appreciation of her service as well.

2. Discussion and Vote on 2016-2017 Board of Education Meeting Dates

Ms. Sara Spaulding, Communications Committee Chair, reviewed the dates for the 2016-17 regular Board meetings and changes from last year's meeting schedule, including two workshop dates and one earlier start time for executive session.

Motion: Moved that the Weston Board of Education approves the proposed Board of Education meeting schedule for the 2016-2017 school year as presented.

Motion by Ms. Major, second by Mr. McNeill, all in favor. (7-0)

3. Discussion and Vote on Food Service Renewal

Mr. Rudl, Director of Finance and Operations, reviewed the proposed contract with Chartwells for the 2016-2017 fiscal year. Discussion by the Board followed on the percentage increase in the fees.

Motion: Moved that the Weston Board of Education awards the Food Service Contract for the fiscal year 2016-2017, commencing on July 1, 2016, to

Chartwells, a member of the Compass Group. Motion by Mr. Schaefer, second by Ms. Major, all in favor. (7-0)

4. Discussion and Vote on Healthy Food Certification

Section 10-215f of the Connecticut General Statutes requires that each local board of education or governing authority for all Connecticut public school districts participating in the National School Lunch Program (NSLP) must take action annually to certify whether all food items sold to students will or will not meet the Connecticut Nutrition Standards. This includes all public schools, regional educational service centers, the Connecticut Technical High School System, charter schools, inter-district magnet schools, and endowed academies.

The Board requested that the Wellness Committee explore the possibility of additional schools in the district opting out of the National School Lunch Program, as Weston High School has done.

Motion: Moved that the Weston Board of Education declines to participate in the State of Connecticut Incentive Program. It is important to note that Weston Public Schools exceed the Connecticut Nutrition Standards. Motion by Ms. Major, second by Mrs. Blechinger, all in favor. (7-0)

5. Discussion and Vote on 2016-2017 Tuition Rates

Mr. Rudl, Director of Finance and Operations, discussed the proposed tuition rates for the 2016-2017 school year. Discussion by the Board followed about how the rates are calculated.

Motion: Moved that the Weston Board of Education approves the 2016-2017 tuition rates with such rates to be recalculated based on the final reductions to the FY 2017 operating budget agreed to by the Board of Education as a result of a reduction in Education Cost-Sharing funding for FY 2017. Motion by Ms. Harvey, second by Mrs. Blechinger, all in favor. (7-0)

6. Discussion and Vote on Changes to Energy Charges for Facilities Use

Mr. Rudl, Director of Finance and Operations, discussed the proposed 1.67% increase to energy charges for facilities use.

Motion: Moved that the Weston Board of Education approves the hourly energy rate for FY 2017. Motion by Ms. Major, second by Ms. Spaulding.

Ms. Major withdrew her motion.

Motion: Moved that the Weston Board of Education approves the hourly energy rate for FY 2017, which represents a 1.67% increase to the energy charges for FY 2016. Motion by Ms. Harvey, second by Ms. Major, all in favor. (7-0)

7. Appointment of District Medical Advisor for 2016-17

Motion: Moved that the Weston Board of Education re-appoints Dr. Laura Marks as the District Medical Advisor for the period July 1, 2016 – June 30, 2017, and establishes a stipend of \$6,132 representing a 2% increase. Motion by Ms. Major, second by Mr. Schaefer, all in favor. (7-0)

8. Discussion and approval of salary increases for

- **Transportation/Energy Coordinator;**
- **Nursing Supervisor;**
- **Confidential Administrative Assistant for the Superintendent;**
- **Administrative Assistant for the Assistant Superintendent of Schools;**
- **Assistant for the Director of Pupil Personnel Services;**
- **Confidential Administrative Assistant for the Director of Human Resources;**
- **Administrative Assistant for the Director of Digital Learning and Innovation;**
- **Confidential Administrative Assistant for the Directors of Finance and Operations, and Facilities;**
- **Payroll and Benefits Coordinator;**
- **Accounts Payable/Accounts Receivable;**
- **Staff Accountant;**

- **Athletic Trainer (2);**
- **Coordinator of Innovation Technology and Strategic Services;**
- **District Data Coordinator;**
- **Finance Coordinator;**
- **Board Certified Behavioral Analyst;**
- **Behavioral Specialist;**
- **Vocational Therapist;**
- **Unaffiliated Bus Aides (5); and**
- **Unaffiliated Special Education Drivers (7)**

Motion: Moved that the Weston Board of Education approves a 2.5% general wage increase for fiscal year 2016, inclusive of any increases provided for in FY 2016, and 2.7% general wage increase for FY 2017, for the following positions:

- *Transportation/Energy Coordinator;*
- *Nursing Supervisor;*
- *Confidential Administrative Assistant for the Superintendent;*
- *Administrative Assistant for the Assistant Superintendent of Schools;*
- *Administrative Assistant for the Director of Pupil Personnel Services;*
- *Confidential Administrative Assistant for the Director of Human Resources;*
- *Confidential Administrative Assistant for the Directors of Finance and Operations, and Facilities;*
- *Payroll and Benefits Coordinator;*
- *Accounts Payable/Accounts Receivable;*
- *Staff Accountant; and*
- *District Data Coordinator.*

Motion by Ms. Harvey, second by Ms. Spaulding, all in favor. (7-0)

Motion: Moved that the Weston Board of Education approves a 2.7% general wage increase for FY 2017, for the following positions:

- *Administrative Assistant for the Director of Digital Learning and Innovation;*
- *Coordinator of Innovation Technology and Strategic Services;*
- *Finance Coordinator; and*
- *Board Certified Behavioral Analyst.*

Motion by Ms. Harvey, second by Ms. Major, all in favor. (7-0)

General wage increases for the following positions will be voted on during the July Board of Education meeting:

- Athletic Trainer (2);
- Behavioral Specialist;
- Vocational Therapist;
- Unaffiliated Bus Aides (5); and
- Unaffiliated Special Education Drivers (7).

9. Discussion and Vote on Salary and Contract Term for 2016-17 for Unaffiliated Central Office Administrators

A. Assistant Superintendent of Curriculum and Instruction Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Dr. Kenneth Crow (the Assistant Superintendent of Curriculum and Instruction) for a new period of three years, July 1, 2016 through June 30, 2019; (2) establishes a base salary of \$189,267 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Assistant Superintendent of Curriculum and Instruction incorporating these changes. Motion by Mr. Schaefer, second by Ms. Spaulding, all in favor. (7-0)

B. Director of Finance and Operations Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Mr. Richard Rudl (the Director of Finance and Operations) for a new period of three years, July 1, 2016 through June 30, 2019; (2) establishes a base salary of \$173,400 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Finance and Operations incorporating these changes. Motion by Mr. Schaefer, second by Mrs. Blechinger, all in favor. (7-0)

C. Director of Human Resources Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Mr. Lewis Brey (the Director of Human Resources) for a period of three years, July 1, 2016 through June 30, 2019; (2) establishes a base salary of \$166,575 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Human Resources incorporating these changes. Motion by Mr. Schaefer, second by Mr. McNeill, all in favor. (7-0)

D. Director of Digital Learning and Innovation Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract of Dr. Craig Tunks (the Director of Digital Learning and Innovation) for a period of three years, July 1, 2016 through June 30, 2019; (2) establishes a base salary of \$167,790 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of Digital Learning and Innovation incorporating these changes. Motion by Mr. Schaefer, second by Ms. Harvey, all in favor. (7-0)

E. Director of School Facilities Contract

Motion: Moved that the Weston Board of Education: (1) approves the contract term of Mr. Joseph Olenik (the Director of School Facilities) for a period of three years, July 1, 2016 through June 30, 2019; (2) establishes a base salary of \$128,282 representing a 2% increase; and (3) authorizes the Chairperson to negotiate and execute a revised contract with the Director of School Facilities incorporating these changes. Motion by Mr. Schaefer, second by Ms. Major, all in favor.

VIII. OLD BUSINESS

1. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Lewis Brey, Director of Human Resources and Internal Counsel, reviewed Administrative Regulation 6146, Graduation Requirements. There was one technical change, as discussed at the previous Board meeting.

Motion: Moved that the Weston Board of Education approves Administrative Regulation 6146, Graduation Requirements. Motion by Mr. Schaefer, second by Mr. McNeill, all in favor. (7-0)

Mr. Uzenoff, Board Chair, made a request that all Committees provide the Board with a list of topics that they plan to discuss that year, at the beginning of each school year.

IX. SUPERINTENDENT'S REPORT

1. Next Regular Board Meeting is Monday, July 18, 2016, at 7:30 p.m.

2. District Update

Dr. Palmer reminded the Board and community members of end-of-year events, including the fifth-grade celebration, the eighth-grade moving up ceremony, and commencement. Dr. Palmer also reminisced about the projects that were accomplished throughout her tenure with the Board's assistance, the challenges that were overcome, and the accolades received.

X. COMMITTEE REPORTS

1. Communications Committee

Per Ms. Spaulding, there was nothing to report beyond what was discussed earlier on the agenda.

2. Curriculum Committee

The next Committee meeting will be held on June 8.

3. Finance Committee

The next Committee meeting will be held on June 9.

4. Facilities Committee

Per Ms. Major, a meeting occurred with Community Connectivity, as part of a grant application for sidewalks. There will be more to report at a later date. The next Committee meeting will be held on June 17.

5. Policy Committee

There was nothing further to add beyond what was discussed previously on the agenda. There are a number of pieces of legislation that are being discussed that will have an impact on policies.

6. Negotiations Committee

There was nothing to report.

7. CES

Ms. Major discussed the Education Cost-Sharing funding issue and the legislative update, which were discussed last week's CES meeting.

8. CAFE

There was nothing to report.

9. Weston Education Foundation

Ms. Spaulding announced Mackenzie Moosbrugger as the David Trigaux Award recipient. She also highlighted Trivia Night.

XI. ADJOURNMENT

*There being no further business to discuss, the meeting adjourned at 10:01 p.m.
Motion by Mr. Schaefer, second by Mr. McNeill, all in favor. (7-0)*

Minutes prepared by Jennifer Markov, Board of Education Clerk.