

Weston Public Schools
Board of Education Meeting
Weston Middle School Library Resource Center
May 19, 2014

Attendance:

Philip Schaefer, Chairperson	Sara Spaulding
Ellen Uzenoff, Vice Chairperson	Dr. Colleen Palmer, Superintendent
Dana Levin, Secretary/Treasurer	Dr. Kenneth Craw, Assistant Superintendent
Nina Daniel	Dr. Jo-Ann Keating, Director of Finance & Ops.
Denise Harvey	Lewis Brey, Director of Human Resources
Elise Major	

III. RESUME PUBLIC SESSION, PLEDGE OF ALLEGIANCE

IV. RECOGNITION

1. CABA Student Leadership Award

Ms. Watkins introduced Weston Middle School students Dustin Duffy and Elissa Teles and Mrs. Deorio introduced Weston High School students Ilana Berger and David Silverman who have been awarded Student Leadership Awards by the Connecticut Association of Boards of Education.

Motion: Moved that the Weston Board of Education recognizes Weston Middle School students Dustin Duffy and Elissa Teles, and Weston High School students Ilana Berger and David Silverman for being chosen to receive CABA's Student Leadership Award. Motion by Mrs. Levin, second by Ms. Harvey, all in favor. (7-0)

V. APPROVAL OF MINUTES

The Board voted to approve the minutes from April 21.

Motion: Moved that the Weston Board of Education approves the minutes of the April 21, 2014 Regular and Executive Sessions. Motion by Ms. Major, second by Ms. Spaulding, six in favor, one abstention. (6-0-1)

VI. PUBLIC COMMENT – No report

VII. NEW BUSINESS

1. Resignation

Motion: Moved that the Weston Board of Education notes the resignation of Joseph Lato, 1.0 FTE Weston High School Physical Education Teacher, effective June 17, 2014. Motion by Mrs. Uzenoff, second by Mrs. Levin, all in favor. (7-0)

2. Discussion of Ducibella Venter & Santore’s Review of Security for the Senior at Hurlbutt Elementary School

Motion: Moved that the Weston Board of Education moves to executive session to discuss confidential matters pertaining to security. Motion by Ms. Harvey, second by Mrs. Uzenoff, all in favor. (7-0)

Jeff Venter of DVS, Dr. Colleen Palmer, Dr. Kenneth Craw, Dr. Jo-Ann Keating, Lewis Brey, and Dan Clarke were invited into executive session.

Motion: Moved that the Weston Board of Education resumes public session. Motion by Ms. Harvey, second by Ms. Major, all in favor. (7-0)

Mr. Venter, DVS Security Senior Principal, discussed the methodology and areas that were covered as part of the review process of security for the Senior Center at HES.

3. Discussion of Amended Sound System Guidelines for Football Stadium

Dr. Keating, Director of Finance and Operations, presented the amended sound system guidelines for Board approval. Discussion by the Board followed.

4. Discussion of Annual Instructional Update

Dr. Palmer, Superintendent of Schools, and Dr. Craw, Assistant Superintendent, highlighted the contents of the Annual Instructional Update for 2013-2014, including electronic curriculum mapping, 21st century skill development, common core state standards, writing initiative, and technology integration. All Curriculum Instructional Leaders presented their subject area reports to the Board Curriculum Committee at the May 14, 2014 meeting.

5. Sixth FY 2014 Financial Update and Approval of Transfers

Dr. Keating, Director of Finance and Operations, provided a monthly financial update, including one transfer into the drivers’ account, the proposed supplemental appropriations to be voted on in this agenda, and the internal services fund.

Motion: Moved that the Weston Board of Education approves the transfers as presented by Dr. Keating. Motion by Mrs. Levin, second by Ms. Daniel.

Motion to Amend: Moved that the Weston Board of Education approves the transfers as presented by Dr. Keating in the sixth FY 2014 financial update. Motion by Ms. Harvey, second by Mrs. Levin, all in favor. (7-0)

Amended Motion: Moved that the Weston Board of Education approves the transfers as presented by Dr. Keating in the sixth FY 2014 financial update. Motion by Ms. Harvey, second by Mrs. Levin, all in favor. (7-0)

6. Discussion and Vote on 2014-2015 Board of Education Meeting Dates

Dr. Palmer reviewed the dates for the 2014-15 Board meetings and changes from last year's meeting schedule. Discussion by the Board concerning the August proposed meeting date followed.

Motion: Moved that the Weston Board of Education approves the proposed Board of Education meeting schedule for the 2014-2015 school year. Motion by Ms. Daniel, second by Ms. Harvey, all in favor. (7-0)

7. Discussion and approval of salary increases for Transportation/Energy Coordinator; Nursing Supervisor; Confidential Administrative Assistant for the Superintendent; Confidential Administrative Assistant for the Assistant Superintendent of Schools; Confidential Administrative Assistant for the Director of Pupil Personnel Services; Confidential Administrative Assistant for the Director of Human Resources; Confidential Administrative Assistant for the Directors of Finance and Operations, Facilities, and Technology; Purchasing Coordinator; Payroll Coordinator; Accounts Payable/Grants Coordinator; Student Activities Bookkeeper; Athletic Trainer; Medical Advisor; Network Administrator; and District Data Coordinator

Motion: Moved that the Weston Board of Education approves a 2.25% increase for Transportation/Energy Coordinator; Nursing Supervisor; Confidential Administrative Assistant for the Superintendent; Confidential Administrative Assistant for the Assistant Superintendent of Schools; Confidential Administrative Assistant for the Director of Pupil Personnel Services; Confidential Administrative Assistant for the Director of Human Resources; Confidential Administrative Assistant for the Directors of Finance and Operations, Facilities, and Technology; Purchasing Coordinator; Payroll Coordinator; Accounts Payable/Grants Coordinator; Student Activities Bookkeeper; Athletic Trainer; Medical Advisor; Network Administrator; and District Data Coordinator for the 2014-15 school year. Motion by Mrs. Levin, second by Mrs. Uzenoff, all in favor. (7-0)

8. Discussion and Vote on Food Service Renewal

Dr. Keating reviewed the proposed contract renewal with Chartwells for the 2014-2015 fiscal year. Re-bidding is set to occur during the 2015 fiscal year.

Motion: Moved that the Weston Board of Education awards the Food Service Contract for the fiscal year 2014-2015, commencing on July 1, 2014, to Chartwells, a member of the Compass Group. Motion by Ms. Daniel, second by Mrs. Levin, all in favor. (7-0)

9. Discussion and Vote on Request for Two Supplemental Appropriations

Dr. Palmer discussed the need for supplemental appropriations regarding special education costs and the unanticipated hiring of an additional kindergarten teacher due to enrollment increases. The Town Boards are anticipating taking action during their June meetings.

Motion: Moved that the Weston Board of Education formally requests a supplemental appropriation from the Town of Weston for special education for \$351,900 for the 2013-14 fiscal year. Motion by Mrs. Levin, second by Ms. Harvey, all in favor. (7-0)

Motion: Moved that the Weston Board of Education formally requests a supplemental appropriation from the Town of Weston for a kindergarten teacher for \$84,205 for the 2013-14 fiscal year. Motion by Ms. Harvey, second by Mrs. Uzenoff, all in favor. (7-0)

10. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Brey, Director of Human Resources and Internal Counsel, reviewed the following Weston Board of Education policies, regulations, and bylaws:

- A. Policy 5113.2, Attendance and Truancy;
- B. Regulation 5113.2, Attendance and Truancy;
- C. Regulation 5113, Attendance and Excuses;
- D. Policy 5113, Attendance and Excuses; and
- E. Policy 1252, Possession of Deadly Weapons.

Discussion by the Board followed.

VIII. OLD BUSINESS

1. Weston Board of Education Policies, Regulations, and Bylaws

Mr. Brey reviewed the following Weston Board of Education policies, regulations, and bylaws:

- A. Policy 5114.6, Sex Discrimination and Sexual Harassment (Students);
- B. Administrative Regulation 5114.6, Sex Discrimination and Sexual Harassment (Students); and
- C. Policy 4118.12/4218.12, Sexual Harassment (Personnel).

There were no substantive changes since the first reading.

Motion: Moved that the Weston Board of Education approves Policy 5114.6, Sex Discrimination and Sexual Harassment (Students); Administrative Regulation 5114.6, Sex Discrimination and Sexual Harassment (Students); and Policy 4118.12/4218.12, Sexual Harassment (Personnel). Motion by Mrs. Levin, second by Ms. Harvey, all in favor. (7-0)

IX. SUPERINTENDENT'S REPORT

1. Next Regular Board Meeting Monday, June 16, 2014 at 7:30 p.m.

2. District Update

Dr. Palmer announced that there is a deferral of the unified regional calendar for one year (2015-16 school year) and work will begin on planning that calendar shortly. She also stated that the windows and doors project, which will refurbish 12 classrooms, is on track to start

at the high school. Dr. Palmer also announced that the moving up ceremony is June 16 at 5:00 p.m. and Commencement on June 17, and explained why the last day of school is a two-hour day. She reminded residents that an overview of school security will be held tomorrow in the high school auditorium at 7:00 p.m. with a question and answer period.

3. Principals' Reports

Mrs. Deorio, Weston High School Principal, showcased the senior internship program, the WHS *U.S. News and World Report* ranking, AP exam scores, Relay for Life, sophomore writing portfolio assessment, and the upcoming Senior Citizen Social and student Prom. Ms. Watkins, Weston Middle School Principal, discussed the eighth-grade mentorship celebration, a seventh-grade science experience that allowed them to understand the inner workings of the cell, a sixth-grade AIM math project in which students planned field trips, and the Cornerstone Legacy Project. Ms. Falber, Weston Intermediate School Principal, talked about the fifth-grade cornerstone, which reflects upon students' experiences at WIS and a recent visit by Richard Weiss. Mrs. Kaddis, Hurlbutt Elementary School Principal, highlighted two school-wide assemblies, kindergarten registration, and kindergarten orientation.

X. COMMITTEE REPORTS

1. Communications Committee

The Committee has held a number of work sessions to plan the Realtors' Open House that will be hosted at Weston High School on May 21. The next Committee meeting is scheduled for May 28 at 8:15 a.m.

2. Curriculum Committee

There is nothing to report beyond the Annual Instructional Update that was discussed previously on the agenda. The next Committee meeting is scheduled for June 11 at 8:00 a.m.

3. Finance Committee

The following items from the May 9 meeting were discussed by Ms. Harvey: next year and potential additional issues with the Zenon plant, a new OPEB report, the sixth financial and SPED reports, supplemental appropriation requests, the windows and doors project, an update on the status of the technology lease, a review of tuition rate calculation, and the National School Lunch Program Committee. The next Committee meeting is scheduled for June 5 at 8:00 a.m.

4. Facilities Committee

Mrs. Uzenoff announced that an article was published today from State Representative John Shaban and Governor Dannel Malloy's offices, which said that Weston was awarded a \$225,000 STEAP grant for turf replacement. The following items from the May 6 meeting were also discussed by Mrs. Uzenoff: a proposal for relocating the bus depot, blacktop space and parking, Zenon plant summer work, the

WHS windows and doors project, safe routes to school, and the sound guidelines. The next Committee meeting is scheduled for June 3 at 4:00 p.m.

5. Policy Committee

There is nothing to report beyond what was discussed previously on the agenda. The next Committee meeting is scheduled for June 3 at 8:15 a.m.

6. Negotiations Committee

Nothing to report.

7. CES

Per Ms. Daniel, at the May 1 meeting, a grant initiative for Yale/CES research in early childhood education was discussed. Ms. Daniel also discussed an upcoming speaker/program for parents on May 29 on cyberbullying, which was organized by the Weston Wellness Committee.

8. CAFE

Nothing to report beyond the recognition awards.

9. Weston Education Foundation

Ms. Harvey, announced that WEF gave David Trigaux Innovation Awards to Amanda Quaintance (2013 recipient), Jack Kingston (2014 recipient), and Anna Balouskus (2014 recipient).

XI. ADJOURNMENT

*Motion: Motion to adjourn by Ms. Major, second by Mrs. Uzenoff, all in favor.
(7-0) Meeting adjourned at 10:17 p.m.*

Minutes prepared by Jennifer Markov, Board of Education Clerk.

Minutes reviewed/approved by Dr. Colleen Palmer, Superintendent.

Chairman

Secretary

Approved by the Board of Education June 16, 2014.