

Community Relations

Visitors to the Schools

Weston schools are pleased to receive parents, alumni, community members, and friends. However, individuals who visit any school facilities must have a valid purpose for being at that facility.

All visitors are required to report to the designated location at the school to sign in.

1. Alumni who wish to make or have an appointment(s) with specific teachers, guidance counselors, or other staff members should call the school or visit the school's main office to make arrangements.
2. Parents/Guardians who would like to meet with a teacher or other staff member should have an appointment which can be made by contacting the school. Appointments made by teachers or other staff members with parents/guardians must be reported to the school's main office by the teacher or other staff member prior to the time of the appointment.
3. Prospective students are allowed to visit the Weston Public Schools with the prior written permission of the applicable principal. Prospective students must be in the same age range as the students in the school being visited and must have written permission from their parent or guardian. Unless specifically authorized in writing by the principal, such visits will be limited to one school day.
4. Other visitors are allowed to visit the Weston Public Schools with prior written permission of the applicable principal.
5. The building principal or his/her designee reserves the right to refuse permission to any visitor if he/she determines, in his/her sole discretion, that: (1) the reasons for the visit are inappropriate; (2) the visit will be disruptive or otherwise detrimental to the educational process; and/or (3) the visit poses a risk to the safety of the students, staff, or visitors of the school.

6. All Visitors must provide appropriate identification to gain entry to the school and must wear visitor identification while in the school. In addition, a principal may, with the written permission of the Superintendent or his/her designee, establish such other security procedures concerning visitors that such principal deems necessary.
7. Except as specifically authorized in writing by the Superintendent or his/her designee, all school buildings are to be locked during school hours and other designated times.

Legal References: Conn. Gen. Stat. § 10-220

Policy References: 1255 Civility Policy

Regulation approved: November 6, 1989

Regulation revised: August 19, 2013

WESTON PUBLIC SCHOOLS

Weston, Connecticut