

InstructionFire Emergency

In the event that fire is discovered in any of the school plants, the fire department shall be immediately notified and the building will be evacuated.

Connecticut State Law requires periodic fire drills in all public schools to ensure an orderly exit from the building in the event of fire or other emergency requiring evacuation.

The principal of each school shall hold at least one fire drill each month in which all students, teachers and other employees shall be required to leave the school building. When the fire alarm sounds, these are the procedures to be followed:

1. Students must leave the building in an orderly and rapid manner and teachers are required to check to ascertain that no student remains in the building. It is important to remain calm, quiet and follow instructions. Once outside, teachers are to take attendance.
2. Real emergencies often call for alternate exits to be used. Teachers must be prepared to select and direct their classes to these alternate exits in the event the designated escape route is blocked.
3. A record shall be kept in the principal's office of each fire drill conducted. A copy of the record shall also be filed in the office of the superintendent.
4. Do not re-enter the building until directed to do so by one of the volunteer fire department.
5. When instructed to return to the building, return promptly to class.

Principals and teachers shall recognize that the essential element in any emergency is prevention of panic. Principals and teachers shall afford students such confidence as clarity of direction and supervision can contribute.

Legal Reference: Connecticut General Statutes

10-231 Fire drills

Regulation approved: March 5, 1991

WESTON PUBLIC SCHOOLS
Weston, Connecticut