

How to configure your e-mail on a tablet or phone

1. Go to Settings
2. Tap on Mail, Contacts, Calendars
3. Accounts, tap on Add Account
4. Tap on Microsoft Exchange
5. Email: Type your e-mail (e.g., johndoe@westonps.org)
6. Domain: westonps
7. Username: your username (e.g., johndoe)
8. Password: your password (e.g., xoxoxo)
9. Next
10. Server: wpsmail.westonps.org
11. Next
12. Save
13. Now you can check your e-mail